

**PROFESSIONAL TEACHING STANDARDS BOARD MEETING  
AUGUST 13-14, 2001  
CASPER COLLEGE - CASPER, WYOMING**

**CALL TO ORDER**

Emily King, Gary Johnson, Alayne Matthews, Audrey Kleinsasser, Boyd Brown, Ronda Peer, Charles Ksir, Jim Clark, and Nancy Bailey. Absent: William Lee, Dan Covolo, Jill Bramlet, and Pia Hansen. Staff: Linda Stowers, Adell VanPatten-Gorny, and Betsie Martinez. Attorney General's Office: Angela Dougherty.

**ADOPTION OF AGENDA**

MOVED BY AUDREY KLEINSASSER AND SECONDED BY CHARLES KSIR TO ADOPT THE AGENDA WITH FLEXIBILITY. MOTION CARRIED.

**APPROVAL OF MINUTES**

MOVED BY AUDREY KLEINSASSER AND SECONDED BY JIM CLARK TO APPROVE THE MINUTES OF THE MAY 2-3, 2001 AND JUNE 7, 2001 MEETINGS. MOTION CARRIED.

**BUDGET**

Linda Stowers presented the biennium report (7/1/99-6/30/01) reflecting income and expenditures as well as a proposed fee increase schedule.

**DIRECTOR'S REPORT**

Activities in Linda's report included: office is busy with renewals and new applicants; Linda attended the National Conference for Directors of Certification; Linda completed the Transition to Teaching Federal Grant; Adell VanPatten-Gorny and Deb Holloway conducted alignment committee meetings in Laramie; Linda attended Title II Directors in Washington, DC; Linda attended the Teacher Quality Grant meeting; and she will present at the University of Wyoming Summer Institute and Wear Institute in August.

**EXCEPTION**

MOVED BY RONDA PEER AND SECONDED BY NANCY BAILEY TO GRANT JANTINA MANNING AN EXTENSION TO DECEMBER 2003 UNTIL SHE COMPLETES HER MASTER'S PROGRAM. MOTION CARRIED.

**WAIVERS**

MOVED BY CHARLES KSIR AND SECONDED BY AUDREY KLEINSASSER TO RENEW THE MIDDLE SCHOOL TRANSITIONAL CERTIFICATES FOR KANDI BENNETT, CHERYL MCGOUGH, JODY MICKELSEN, AND TAMMY MILLESON. MOTION CARRIED.

MOVED BY GARY JOHNSON AND SECONDED BY JIM CLARK TO RENEW THE TRANSITIONAL MIDDLE SCHOOL PRINCIPAL CERTIFICATE FOR SCOTT SHOOP. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY AUDREY KLEINSASSER TO WAIVE THE TWO YEARS TEACHING REQUIREMENT FOR REBECCA HILL AND APPROVE HER FOR A COUNSELING CERTIFICATE. MOTION CARRIED.

MOVED BY JIM CLARK AND SECONDED BY CHARLES KSIR TO GRANT A WAIVER OF THE GENERAL SOCIAL STUDIES INSTITUTIONAL RECOMMENDATION FOR ED NEIBAUER AND GRANT HIM WORLD HISTORY AND SOCIOLOGY ENDORSEMENTS. MOTION CARRIED.

MOVED BY RONDA PEER AND SECONDED BY CHARLES KSIR TO DENY A WAIVER OF THE INSTITUTIONAL RECOMMENDATION FOR A READING ENDORSEMENT FOR DOROTHY ANN ZANONI; RECOMMEND SHE WORK ON A PORTFOLIO FOR THE ENDORSEMENT. MOTION CARRIED.

MOVED BY CHARLES KSIR AND SECONDED BY GARY JOHNSON TO WAIVE THE INSTITUTIONAL RECOMMENDATION FOR FELIX ARANA AND GRANT HIM AN ELEMENTARY STANDARD CERTIFICATE. MOTION CARRIED.

MOVED BY CHARLES KSIR AND SECONDED BY GARY BOYD BROWN TO RENEW THE TRANSITIONAL K-12 MUSIC CERTIFICATE FOR KEVIN BLACKWELL. MOTION CARRIED.

MOVED BY GARY JOHNSON AND SECONDED BY NANCY BAILEY TO GRANT A THREE YEAR EXTENSION TO DAVID DRANEY WITH HIS CURRENT DEFICIENT STANDARDS AND HOURS AS RENEWAL REQUIREMENTS. THIS EXTENSION MADE BASED ON MEDICAL PROBLEMS. MOTION CARRIED.

MOVED BY JIM CLARK AND SECONDED BY CHARLES KSIR TO DENY THE WAIVER OF THE INTERNSHIP FOR AN ADMINISTRATIVE ENDORSEMENT TO JAMES DUGGAN. MOTION CARRIED.

MOVED BY GARY JOHNSON AND SECONDED BY RONDA PEER TO RENEW THE TRANSITIONAL MIDDLE SCHOOL CERTIFICATE FOR CYNTHIA JENNINGS. MOTION CARRIED.

MOVED BY JIM CLARK AND SECONDED BY CHARLES KSIR TO WAIVE THE 45-DAY REQUIREMENT FOR THE LONG TERM SUBSTITUTE STATUS FOR VONDA PHILLIPS, BRYAN NELSON, AND AMBER BRUNSKI. MOTION CARRIED.

## **EXCEPTIONS**

MOVED BY RONDA PEER AND SECONDED BY GARY JOHNSON TO WAIVE

THE RENEWAL REQUIREMENTS ON BRUCE CARLTON'S INITIAL CERTIFICATE AND HAVE HIM REINSTATE HIS CERTIFICATE AND BE EVALUATED FOR DEFICIENT STANDARDS UNDER THE CURRENT REQUIREMENTS. THIS EXCEPTION WAS MADE DUE TO MEDICAL PROBLEMS. MOTION CARRIED

MOVED BY GARY JOHNSON AND SECONDED BY JIM CLARK TO EXTEND THE EXCEPTION PERMIT FOR JAMES ANDERSON THROUGH MARCH 31, 2002. MOTION CARRIED. MR. ANDERSON SHOULD NOT REQUEST ANOTHER EXCEPTION.

MOVED BY AUDREY KLEINSASSER AND SECONDED BY BOYD BROWN TO EXTEND THE EXCEPTION PERMIT FOR LORNA BROOKS THROUGH FEBRUARY 15, 2002. MOTION CARRIED.

MOVED BY NANCY BAILEY AND SECONDED BY GARY JOHNSON TO EXTEND THE EXCEPTION PERMIT FOR JOE EGAN THROUGH FEBRUARY 15, 2002. MOTION CARRIED.

MOVED BY JIM CLARK AND SECONDED BY BOYD BROWN TO DENY JOE EGAN A WAIVER OF THE ADOLESCENT PSYCHOLOGY AND HUMAN GROWTH AND DEVELOPMENT REQUIREMENT FOR A HEAD COACHING PERMIT. MOTION CARRIED.

MOVED BY JIM CLARK AND SECONDED BY BOYD BROWN TO DENY JOE EGAN A WAIVER OF HUMAN GROWTH AND DEVELOPMENT AND ADOLESCENT PSYCHOLOGY REQUIREMENT. MOTION CARRIED.

MOVED BY JIM CLARK AND SECONDED BY BOYD BROWN TO GRANT AN

EXCEPTION CERTIFICATE TO KENNETH SOMERVILLE FOR A HEAD FOOTBALL COACHING PERMIT VALID THROUGH AUGUST 31, 2002. RENEWAL WILL REQUIRE COMPLETION OF THE APPROPRIATE COURSEWORK. MOTION CARRIED.

MOVED BY CHARLES KSIR AND SECONDED BY AUDREY KLEINSASSER TO GRANT AN EXCEPTION CERTIFICATE TO LAURENE TAYLOR VALID THROUGH AUGUST 31, 2001. MOTION CARRIED.

MOVED BY GARY JOHNSON AND SECONDED BY BOYD BROWN TO GRANT EXCEPTION PERMITS FOR ASSISTANT COACHING TO TED DAWSON, STACEY HOFF, AND SAMUEL WELINICH THROUGH AUGUST 2002. MOTION CARRIED.

MOVED BY GARY JOHNSON AND SECONDED BY RONDA PEER TO GRANT EXCEPTION PERMITS FOR HEAD COACHING TO ROBIN LOFTICE, KEVIN DAVENPORT, SHAWNA IORG, BETHANY LARSEN, AND CHRISTOPHER BAUSTERT THROUGH AUGUST 31, 2002. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY GARY JOHNSON TO GRANT AN EXCEPTION PERMIT FOR JOAN CARTER VALID THROUGH AUGUST 31, 2002. MOTION CARRIED.

MOVED BY CHARLES KSIR AND SECONDED BY AUDREY KLEINSASSER TO GRANT AN EXCEPTION PERMIT FOR CARRIE PISCIOTTI VALID THROUGH AUGUST 31, 2002. MOTION CARRIED.

MOVED BY AUDREY KLEINSASSER AND SECONDED BY CHARLES KSIR TO GRANT AN EXCEPTION CERTIFICATE TO DAVID FOXLEY VALID THROUGH

AUGUST 31, 2002. MOTION CARRIED.

MOVED BY RONDA PEER AND SECONDED BY JIM CLARK TO DENY **TRUDY HOWE** AN EXTENSION OF HER SPEECH PATHOLOGY EXCEPTION. MOTION CARRIED.

## **COLLABORATIONS**

MOVED BY JIM CLARK AND SECONDED BY NANCY BAILEY TO GRANT THE COLLABORATION REQUESTS FOR THE 2000-2001 SCHOOL YEAR FOR:

Kathryn Hamer-Smith - English - Goshen #1;  
Robert Kessler - Counseling - Johnson #1;  
Bambie Argyle - Family & Consumer Science - Uinta #6;  
Joy Franks - Social Studies - Fremont #6;  
James Prather - English - Big Horn #3;  
Karen Sparks - Math - Fremont #1;  
Linda Odde - Special Education - WY Boys' School;  
Troy Pittman - Economics - Big Horn #2;  
Herman Schmidt - Computer Science - Laramie #1;  
Cindy Asay - Secondary Technology - Big Horn #2;  
Shannon Walter - Computer Science - Laramie #1;  
Martha Barker - Special Education - Laramie #1;  
Marilee Childs - Library/Media - Goshen #1;  
Mary Jo Waters - Deaf Education - Natrona #1;  
Mary Zieske - English - Big Horn #1;  
Lisa George - Math - Carbon #2;  
Penny Hutchison - Science - Goshen #1;  
Donna St. Clair - Science - Laramie #1;  
Leslie Voxland - Library Science - Fremont #14;  
Nikki Baldwin - Early Childhood Special Education - Kemmerer Child  
Development;  
Patricia Rosacker - Early Childhood Special Education - Rawlins Dev Preschool;  
Lindsay Fuson - Math - Laramie #2;  
Carol Andersen - Drama - Goshen #1;  
Patricia Williams - Language Arts - Laramie #1;  
Wendi Graves - Physics - Big Horn #3;  
Wanda Publow - Special Education - Converse #1;  
Toni Sixbey - Special Education - Sheridan #3;

Adrienne Johanson - Geography - Laramie #1;  
Ron Fuson - Social Studies - Laramie #2;  
Jorga Schmaing - Special Education Platte #1; and  
Shawn Peck - Art - Fremont #25.

## **TEMPORARY PERMITS**

MOVED BY NANCY BAILEY AND SECONDED BY JIM CLARK TO APPROVE TEMPORARY PERMITS FOR CYNTHIA THOMPSON, JEFF BARTON, JEANIE WRIGHT, BRENT PETERMANN, PAULA HARVEY, KATHY MURPHY, WENDY GRAVES, RACHEL KIRBY, KELLY VAZIS, NANCY MAHAN, JERRENE BRAISTED, AND PAULA HENDERSON.

MOVED BY NANCY BAILEY AND SECONDED BY JIM CLARK TO AMEND THE MOTION TO APPROVE ALL REQUESTS EXCEPT FOR BIG HORN COUNTY SCHOOL DISTRICT #3 (WENDI GRAVES).

MOVED BY RONDA PEER AND SECONDED BY JIM CLARK TO RECONSIDER THE PREVIOUS VOTE. MOTION CARRIED.

MOVED BY RONDA PEER AND SECONDED BY JIM CLARK TO HOLD JERRENE BRAISTED, PAULA HENDERSON, NANCY MAHAN, AND WENDI GRAVES UNTIL THE DISTRICTS HAVE DEMONSTRATED COMPLIANCE INDICATING THEY ADVERTISED FOR A CERTIFIED TEACHER. MOTION CARRIED.

## **PROFESSIONAL DEVELOPMENT SCHOOLS - NATRONA COUNTY BY SHERRY PALMER**

During lunch, Natrona County School District and Sherry Palmer discussed with the Board alternative programs leading to certification.

## PORTFOLIO APPROVALS

MOVED BY JIM CLARK AND SECONDED BY BOYD BROWN TO ACCEPT THE ASSESSOR COMMITTEES' RECOMMENDATIONS AND APPROVE THE FOLLOWING: **LISA DAY** - ADD MIDDLE SCHOOL; **JAMES FOSSETT** - ADD U.S. HISTORY; **SHARON GRIFFITH** - DENY MIDDLE SCHOOL; **KEN HULSLANDER** -ADD MODERN FOREIGN LANGUAGE (FRENCH); **DONNA LAZIER** - DENY ELEMENTARY; **PAULETTE PARENTE-DUNLOP** - ADD ART K-12 WITH RENEWAL REQUIREMENTS; AND **COLLEEN POESY** - ADD READING. GRANT INITIAL CERTIFICATION IN MATH TO **VANDY LAWSON**. MOTION CARRIED.

MOVED BY NANCY BAILEY AND SECONDED BY GARY JOHNSON TO APPROVE THE PORTFOLIO APPLICATIONS FOR **ROBERT BALZAN** - GRANT TRANSITIONAL CERTIFICATE WITH ONE DEFICIENT STANDARD; **KEVIN PFERRERLE** - DENY SCIENCE COMPREHENSIVE, GRANT AN EXCEPTION IN GENERAL SCIENCE-GRADES 6-8 WITH DEFICIENT STANDARDS; AND **BRENDA PETERMAN** - INITIAL CERTIFICATION FOR MATHEMATICS WITH DEFICIENT STANDARDS. MOTION CARRIED.

MOVED BY NANCY BAILEY AND SECONDED BY RONDA PEER TO APPROVE THE HEALTH EDUCATION ENDORSEMENT WITH DEFICIENT STANDARDS FOR **SHONE GRAY**. MOTION CARRIED. OPPOSED: BOYD BROWN AND JIM CLARK.

## DISTRICT STAFF DEVELOPMENT PLANS

MOVED BY GARY JOHNSON AND SECONDED BY AUDREY KLEINSASSER TO APPROVE THE 2000-2001 STAFF DEVELOPMENT PLANS FOR CAMPBELL #1, FREMONT #38, GOSHEN #1, LARAMIE #1, CARBON #1, AND WYOMING CHILD AND FAMILY DEVELOPMENT, INC. (HEAD START). BIG HORN #4 FOR

2000-01 SCHOOL YEAR. MOTION CARRIED.

### **RULES AND REGULATIONS**

MOVED BY RONDA PEER AND SECONDED BY JIM CLARK TO ACCEPT CHAPTERS 10, 13, 14, AND 18 AND 6, EXCEPT FOR SECTION 8 (MATHEMATICS), OF THE RULES AND REGULATIONS AS EDITED. MOTION CARRIED.

### **DIRECTOR'S EVALUATION**

The Board moved into Executive Session at 2:15 and came out of Executive Session at 3:15.

The Board directed Emily King to sign Linda Stower's performance appraisal and to meet with Linda to write the goals for next year.

### **PROFESSIONAL GROWTH CREDIT**

MOVED BY CHARLES KSIR AND SECONDED BY BOYD BROWN TO ACCEPT THE COMMITTEE'S RECOMMENDATIONS AS FOLLOWS:

Kelly Ann Ferguson - granted 1 ½ credits - professional growth;  
John Harrison - granted ½ credit - professional growth;  
Joe Sutton - granted 5 credits - professional growth;  
RaeLynn Dover - tabled for further information;  
Scott Mecca - granted 5 credits - individual professional development  
James Briggs - granted 1 credit with additional information on how it relates to the classroom - professional growth.

MOTION CARRIED.

### **WWCC PROGRAM APPROVAL**

Ms. Ellen Ventura from Western Wyoming Community College proposed the middle school program be offered in the fall of 2000.

AUDREY KLEINSASSER MOVED AND JIM CLARK SECONDED TO APPROVE AND ACCEPT THE WESTERN WYOMING COMMUNITY COLLEGE PROGRAM FOR MIDDLE SCHOOL UNTIL JUNE 2002 WITH A FOLLOW-UP VISIT IN 2003.

MOTION CARRIED.

### **BEMIDJI STATE UNIVERSITY MIDDLE SCHOOL PROGRAM**

MOVED BY NANCY BAILEY AND SECONDED BY GARY JOHNSON TO ACCEPT THE REQUEST FOR PROGRAM REVIEW FOLLOWING THE GUIDELINES IN THE PTSB PROGRAM APPROVAL INSTITUTIONAL SITE VISITATION ASSESSMENT MANUAL. MOTION CARRIED.

### **EDUCATIONAL TESTING SERVICES**

Janet Brennan from ETS presented information about the Praxis test including the steps, roles, and responsibilities for a state or agency to review, select, and adopt Praxis tests. She explained that the testing is used with other criteria by educational institutions and states to evaluate the effectiveness of undergraduate teacher training programs. The test measures academic skills assessments, subject assessments, and classroom performance assessments.

### **REVIEW OF GOALS FOR 2001-2002**

The Board reviewed each of the goals and priorities as presented by Linda Stowers:

- continue to review reciprocal agreements
- data supported trends
- continue the review of rules and regulations on a five-year cycle
- development of a variety of assessments to strengthen and supplement current certification
- recognize quality levels of teaching
- communications with school districts and applicants; i.e., district data base access, customer survey, certification and renewal via computer, and improve constituency relationships
- address teacher shortages
- continue to expand and refine alternative certification
- national board certification
- new approaches to certificate renewal
- investigate and implement new certificate/permit for part time work in specific areas
- continue to work with Title II Higher Education & Teacher Quality Enhancement Grant

### **FEE SCHEDULE**

MOVED BY CHARLES KSIR AND SECONDED BY JIM CLARK TO INCREASE

RENEWAL FEES AND CHARGE \$30 FOR COLLABORATIONS. MOTION CARRIED.

MOVED BY CHARLES KSIR AND SECONDED BY BOYD BROWN TO PRIMARILY ADOPT THE PROPOSED FEE SCHEDULE. MOTION CARRIED.

### **WESTERN GOVERNOR'S UNIVERSITY**

Linda Stowers was directed to draft a letter for Board Chair signature reiterating the Board's recognition of regionally accredited courses for PTSB renewal requirements and their support of the WGU as it seeks full NCA accreditation.

### **ADJOURN**

MOVED BY AUDREY KLEINSASSER AND SECONDED BY RONDA PEER TO ADJOURN. MOTION CARRIED.

Meeting adjourned at 12:00 noon on Tuesday, August 14, 2001.